



City of Ferndale Peddlers and Solicitors Information and Rate Sheet

In order for any person to peddle goods or solicit orders “door-to-door” within the City of Ferndale, he or she must first obtain a Peddlers and Solicitors License. This document outlines the procedures and fees involved in this process.

1. The application form is available at City Hall or on the City of Ferndale website, <http://www.cityofferndale.org/clerk/pr/forms/PeddlerSolicitor.pdf>. It must be completed fully and in writing by the applicant, and submitted to City Hall along with a check or cash in the amount set by the current Unified Fee Schedule of the City of Ferndale to cover the cost of a criminal history inquiry and the license fee.
2. After the application is submitted and payment received, applicant’s photo will be taken and the criminal history inquiry will be initiated.
3. If the application is approved, applicant will be notified by City Hall staff and their license will be issued.

Fees:

Criminal History Inquiry: \$21

License Fees: (in addition to fee for Criminal History Inquiry)

Yearly license valid for one year from date of issuance	\$39
Bi-Yearly license valid for six months from date of issuance	\$31
Temporary license valid for a period of thirty-one days from date of issuance	\$23

If any of the following are discovered through the research, the application will be denied: (1) fraud, misrepresentation, or false statements contained in the application for license; (2) conviction of a serious offense as defined in RCW 9.41.010; (3) conviction for offenses related to (a) larceny; (b) assault; (c) fraud; (d) sex offenses; (e) felony drug crimes; and (f) crimes against children and/or vulnerable adults.

If the applicant is denied, the denial shall be made a matter of official record and the reason(s) for the denial will be disclosed to the applicant upon request.

An applicant may appeal the decision to deny or revoke a license by filing a written notice of appeal to the City Council within ten (10) days of receipt of the decision. The City Clerk’s Office will set a date for hearing the appeal within ten (10) days of receipt of the appeal, unless time is stipulated to by the City and the appellant. The City Council may affirm, reverse, or modify the decision, and the decision of the City Council shall be final.

RULES AND REGULATIONS

It is unlawful for any peddler or solicitor, as defined in Chapter 5.20 of the Ferndale Municipal Code, to engage in such activity within the City without first obtaining a Peddlers and Solicitor's License.

Licensees will be given a 90-day grace period in which to renew their expired license at the pertinent periodic rate. Those whose licenses have expired beyond 90 days will be treated as an initial applicant and submitted to a criminal history inquiry and associated fee.

Peddlers and solicitors are required to display the license on their person and in plain view when working, and to offer it for examination at the request of any citizen or police officer.

Peddlers and solicitors shall not attempt to do business at any home, apartment or business that displays a "No Solicitors" or other similar sign, or otherwise provides notice that the occupants do not desire contact.

Peddlers and solicitors shall not engage in business between the hours of 8:00 p.m. and 9:00 a.m., and will not conduct business on any Sunday.

Peddlers and solicitors will not intentionally obstruct vehicular or pedestrian traffic.



City of Ferndale Application for Peddlers and Solicitors License

Full Legal Name:																									
Permanent Home Address:																									
Phone Numbers(s):					Email Address:																				
Date of Birth:	Social Security No.	Race	Sex	Hgt.	Wgt.	Hair	Local Address:																		
Name/Address of Employer or Parent Organization you are representing. (Attach a copy of your credentials or other proof that you are working on behalf of this company.)																									
Briefly describe the nature of your business and the goods and/or services you are selling.																									
If for future delivery, where is your product produced?				Where is your product at time of sale?																					
How will your product be delivered to the customer?																									
Have you ever been convicted of a felony or misdemeanor (including traffic offenses?) If yes, supply complete details including city, county and state in which you were arrested, and court dispositions.																									
Supply the names, addresses and phone numbers of two personal or business references																									
1. _____																									
2. _____																									
Supply description and license number of any vehicle(s) you will be using while peddling/soliciting in Ferndale																									
By signing this application, I am authorizing the City Clerk's Office to conduct a criminal history inquiry. I understand that any false statement or conviction of certain crimes will be grounds for denial of this application. I agree to abide by the terms set forth in Ferndale Municipal Code, Chapter 5.20. I understand that violation of these terms may result in revocation of my license.																									
_____ Signature				<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="3" style="text-align: center;">For Office Use Only</td> </tr> <tr> <td style="width: 50%;">Pmt. Received:</td> <td style="width: 20%;">By:</td> <td style="width: 30%;">Date:</td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td colspan="3">Criminal History Inquiry Conducted:</td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td colspan="2">Application Approved:</td> <td style="text-align: center;">Yes No</td> </tr> </table>				For Office Use Only			Pmt. Received:	By:	Date:				Criminal History Inquiry Conducted:						Application Approved:		Yes No
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